

Degree Works at GCC: Essential User Guide

Part 1 of this job aid will walk you through the basic steps for logging in, finding a student and processing a degree audit. Part 2 will provide an overview of how to interpret degree audit results and assess a student’s progress towards their degree.

Part 2: Interpreting a Degree Audit

Section 1: Student and Progress Summary

The Student and Progress Summary section of the degree audit shows the students current major, their academic standing, hold status, and whether they have entered a Graduation Application. Additionally, advisors can see a snapshot of how close a student is to completing their current degree program.

Degree Audit

Data refreshed 11/28/2022 10:33 AM

Student

0106

Degree

Associate in Arts

Advanced search

Level

Undergraduate

Major

Liberal Arts

Holds

None

Academic Standing

Academic Probation

Grad App Status

None

Academic

What-If

Format

Student View

Degree progress

54%

Requirements

Overall GPA

1.95

In-progress classes

Preregistered classes

PROCESS

S

Audit date 06/06/2022 8:51 AM

This section outlines how close a student is to meeting general associates degree requirements such as having a 2.0 gpa and completing a minimum of 25% of their classes at GCC.

Associate in Arts

INCOMPLETE

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Catalog year: Academic Year 2021-2022 GPA: 1.95

✓

Minimum 25% Credits Completed at GCC

○

2.0 Cumulative GPA Requirement Not Met

Still needed:

Your GPA is below 2.0, please see an advisor.

○

Major Requirements

Still needed:

See [Liberal Arts Major](#) section

Blocks included in this block

[Liberal Arts Major](#)

Section 3: Major Requirements Audit

The Major requirements audit provides a detailed breakdown of the student's degree requirements cross referenced with their academic transcript to provide a real-time snapshot of where a student is in their progress towards their degree.

This is a vertical list of all requirements for listed degree program. A green circle with a check mark means a requirement has been met, a red circle means the requirement has not been met, and a blue half circle means the requirement is in the process of being met.

Lists the specific course that has been used to meet the requirement

Shows when the requirement was met

When a student has multiple ways to satisfy a "still needed" requirement, the options will be listed here

When a requirement has been met by a class taken at another school and transferred in to GCC, it will be accounted for in the audit and the school, class, and term will be listed

Liberal Arts Major
INCOMPLETE

Catalog year: Academic Year 2021-2022 GPA: 2.59

	Course	Title	Grade	Credits	Term	Repeated
☒ ENGLISH COMPOSITION/WRITING						
☒ Eng Comp I: Expository Writing	ENG 101	Eng Comp I: Expository Writing	B	3	Fall 2019	
☒ English Composition II	ENG 112	Eng Comp II: Exploring Lit.	C+	3	Spring 2020	
☐ BEHAVIORAL AND SOCIAL SCIENCES						
☐ Select Two Courses from Different Departments	PSY 101	Principles of Psychology	CR	3	Fall 2019	
	Satisfied by:	NO TRANSCRIPT DETAIL - NYC College of Tech (CUNY)				
	Still needed:	1 Class in ANT 104 or ECO 101 or 102 or EVS 101 or POL 101 or SOC 101 or 106				
☐ Behavioral and Social Sciences Elective - Select a 3-credit Course from the list of Behavioral and Social Science General Education Electives in the Catalog	Still needed:	1 Class in @ @ with attribute = BC or BL and credits >= 3				
☐ HUMANITIES AND FINE ARTS						
☐ 200-Level English Course	Still needed:	1 Class in ENG 2@				
☐ History Course	Still needed:	1 Class in HIS @				
☐ Humanities and Fine Arts Elective - Select a 3- or 4- Credit Course from the list of Humanities and Fine Arts General Education Electives in the Catalog	Still needed:	1 Class in @ @ with attribute = HC or HL and credits >= 3				
☒ Communication Course	PCS 101	Public Speaking	CR	3	Fall 2019	
	Satisfied by:	NO TRANSCRIPT DETAIL - NYC College of Tech (CUNY)				

Section 4: Not Applicable, Grade Not Met, and Developmental Sections

The “Not Applicable” section identifies courses that a student has taken and passed successfully, or is registered for which do not count towards the student’s major.



These sections will only appear if the student has courses or attempted courses that fall in to one of these categories.

Not Applicable					
Credits applied: 1		Classes applied: 1			
Course	Title	Grade	Credits	Term	Repeated
BIO 295	Directed Study in Biology	A	1	Spring 2022	

The Minimum Grade not met section shows classes the student has attempted, but failed to earn the minimum grade necessary for it to count towards their degree program.

Minimum Grade Not Met					
Credits applied: 0		Classes applied: 1			
Course	Title	Grade	Credits	Term	Repeated
PHY 111	General Physics I w/ Calculus	F	0	Spring 2022	

When applicable, the “Developmental” section shows the students history in developmental coursework.

Developmental						
Credits applied: 0		Classes applied: 1				
Course	Title	Reason	Grade	Credits	Term	Repeated
MAT 096	Intermediate Algebra	Max of zero classes/credits exceeded	W	0	Fall 2019	